

MINUTES OF BRATTON CLOVELLY SCHOOL ROOM COMMITTEE MEETING  
HELD ON 8 JULY 2009

PRESENT: M Jordan, D Beck, P Worth, R Phillips, J Dowell, E Peters, G Barrett, A Martin

APOLOGIES FOR ABSENCE: B Pond, S Ogborne

The minutes of meeting held on 24 June 2009 were agreed and signed - will be circulated and put on the website.

**Matters arising:**

Forthcoming events -

BBQ - details confirmed and David Arney has been asked if he will provide a quiz.

Wine tasting - Philip has spoken to Jo who is willing for the event to take place at the Old Rectory, subject to confirmation of: timing (8pm - 10.30pm); numbers (50-60 max); supply of glasses (Oliver Tullett) and furniture (Mary to confirm with PH, committee will collect, position and return) and committee will provide nibbles. Entry will be by pre-sold tickets.

Antiques valuation - date to be confirmed.

**Project Manager's update:** The Bat Survey has been carried out and a new report prepared by David Wills. The invoice for this was £160 which the treasurer will pay.

The Architect has organised for the structural engineers to check the trusses again and their report is expected. Richard advised that if they do need to be upgraded it won't necessarily delay starting the works. An archaeologist will be available to carry out an inspection when a start has been made and will provide a report as necessary. Richard has spoken to our preferred builder whose lead in time is about 8 weeks - variations to quoted price to be discussed. David has obtained an extension of time on the grants for the GSHP until 1st February, and has also had confirmation from HLF that they will accept pledges for the £30K still needed. Richard will have a meeting with the preferred builder to clarify start times, pricing and VAT. The committee instructed Richard to appoint the committee's preferred builder, on their behalf, if after further consultations he was happy with price and start date. A written firm quotation will be required as soon as possible.

It was agreed that it would be possible to make a start on the borehole. Richard will liaise with Microgeneration Ltd, the preferred installer for the GSHP, to arrange start date.

**Grants:** David has submitted the RE4D application for insulation and slate solar panels and is also looking at EON and Low Carbon Buildings Fund.

**Treasurer's report:** A cheque from Angela and Richard Barrow donating part of the proceeds from their recent open gardens has been received - letter of appreciation has been sent. Cheque from Parish Council has also been received. Cheque for membership of the CCD has been sent. Insurance premium for the School Room has been paid by the Church - insurers to be advised when work commences. It was agreed it would be preferable for the £9K Bond which ends 28 July to be renewed as £5K Bond and £4K Bond depending on interest/cancellation charges, etc - Mary will check and renew appropriately.

**Parish Hall:** Details of grant funding received by PH were confirmed. It was agreed that SR confirmed meeting notes would continue to be forwarded to PH secretary.

Action by:

MJ

RP

RP

DB

MJ

EP

**Forthcoming events:** Mary will arrange for a stall (£6 plus £2 delivery charge) at the Bratton Clovelly Under 5's Revel & Wacky Races event on 8 August at the village playing field. Volunteers to run tombola and prizes required.

All

BBQ Sunday 26 July - PH to be asked if tables and chairs can be borrowed - volunteers to collect/return. Position of borehole to be marked. Arrangements will be made for peppercorn rental to be given to Stuart.

All

**AOB:** Richard asked if there would be any volunteers to help with certain jobs which could reduce costs and be undertaken prior to the builder starting, i.e. demolition of the stage (David and Richard), removal of plaster, etc. (several volunteered).

Date of next meeting to be confirmed.

There being no further business the meeting closed at 9.25 pm