

MINUTES OF BRATTON CLOVELLY SCHOOL ROOM COMMITTEE MEETING  
HELD ON 24 JUNE 2009

PRESENT: M Jordan, D Beck, P Worth, R Phillips, J Dowell, E Peters, B Pond, S Ogborne, A Martin

APOLOGIES FOR ABSENCE: G Barrett

The minutes of meeting held on 27 May 2009 were agreed and signed - will be circulated to website.

**Secretary's report:** A request has been sent to Bratton Clovelly Parish Council for their promised £250 donation - a cheque is awaited. Letters of appreciation have been sent to the Garden Club in acknowledgement of their generosity in donating £100 from their recent plant sale. Two storage cabinets purchased by the Garden Club from their Comic Relief grant for use in the School Room have now been delivered and are being stored at Domons House. Completion of the Charity Commission annual return for the year ended 31 January 2009 was agreed - changes to committee members took place after the AGM in April therefore will be included in the next return.

Philip confirmed the agreed press release would be in the Okehampton Times on 25 June 09.

**Treasurer's report:** Mary confirmed total in the three bank accounts is £10.8K. The £9K bond is due for renewal 28 July. Recently received £100 from Garden Club and payment of £12 made for the standing charge for electricity.

**Project Manager's update:** Richard and David have checked the total of grant offers, promises received and bank funds available and reported that once an offer of £30K from CCD (or elsewhere) has been received a start on the building works could be made. Richard has checked the planning approval and as a start has not been made within a year a new Bat Survey will be required. David Wills, who prepared the previous survey, has been asked to carry out a new survey.

The Architects advised building regulations changes to insulation, etc. would not affect our project, disabled access details were agreed and the plans are being amended.

A quotation has been obtained from Microgeneration Ltd for solar panels for the west side of the roof. They have also confirmed that it is unlikely that the planners would raise objections to the installation of these panels and that it is possible to obtain 2 x 50% grants to cover all costs. Figures have been prepared to show the feasibility of the proposal - panels will produce 1000kw p/a (min), current price to grid 15p, income £150 (or more) at current prices. Total cost approx £20K including installation and 2-way meter. Two further estimates will be required for grant applications and David will look into this. Listed Building officer has implied he would have no objections. A listed building application will be required and will take 8 weeks for decision. Committee agreed to further consideration of this proposal.

It was agreed that Richard will discuss with the preferred builder any variations to his quote, start dates and VAT implications. Bob advised that the SR will need to generate a certificate for the builder so that the appropriate rates (if any) of VAT will be charged. Richard again stressed the urgency of securing the £30K funding still required.

Action by:

DB

RP

RP

**Parish Hall:** Geoff had sent a brief report advising that the PH sub-committee is looking at three quotations for portable staging from Maltbury Staging, Gopak and Stage Systems, with a maximum figure of £5,000. PH next meeting is Monday 29 June.

**Grants:** David is considering RE4D application for insulation, and possibly slate solar panels. CCD decision awaited - due mid August.

DB

**Official Custodian:** David confirmed it is advisable to lodge the lease with an official custodian, i.e. Charity Commission. Cost will be £180 plus LR fee £40. David will complete necessary form and forward to our Solicitors for their action.

DB

**Forthcoming events:** Agreed date for Oliver Tullett's wine tasting 30 October 09. A larger venue than last year would be preferred - Philip will contact Jo (the Old Rectory) to enquire if he would be interested.

**Estate Agent** Richard Bearn had offered either a quiz evening or an antiques valuation probably to be held at the Parish Hall. Valuation preferred. David will check with Hestor hall availability in November.

DB

The Bratton Clovelly Under 5's are holding a Revel & Wacky Races event on 8 August at the village playing field (same day as WI Produce Show in the Parish Hall). Stalls are available at £6 each. Agreed SR would have stall, possibly with a tombola, Mary will organise.

MJ

It was agreed to postpone Safari Supper until next year.

**BBQ Sunday 26 July** - Bob will prepare posters. Gazebos required - Eileen and Geoff to organise. Committee members to provide salads, desserts and bread. Mary will organise meat. Eileen and Simon will provide wine. David Arney to be asked to prepare a quiz.

All

**AOB:** Six committee attended a meeting with Christine Marsh this afternoon to discuss the School Room restoration. She expressed great interest and support for the project and promised to do what she could to help us get started as soon as possible.

Mary advised the buildings insurance was due for renewal shortly. David will look at possible alternatives to assess if a more appropriate policy is available.

DB

The next meeting will be 8 July 7.30pm at Mary's.

There being no further business the meeting closed at 9.25 pm