

Minutes of Bratton Clovelly Parish Hall Committee held on 11th May 2009

Present: G England (Chairman), J Codling, (Vice Chairman), H Down (Booking Secretary), L Eydon (Treasurer), G Barrett (acting Secretary), A Barrow, K Hunkin, S Hendy, N Miles, R Moyses, E Perkins and R Pond.

1. Apologies: G Cooke, J Dowell, P Down and P Worth (represented by R Pond).

2. Minutes of the meeting held on 9th March 2009 were approved and signed by the Chairman.

3. Matters Arising:

Action

Car Park: The outstanding work has been completed.

Payback Sign: The additional sign had yet to be put up in the Hall. John Codling undertook to see to this.

J.C

Hot Water System: The Treasurer requested a breakdown of costs. Sarah Hendy agreed to supply these.

L.E/S.H

Fund Raising Lunch: Well supported and raised £894.

Chris Batters: Enjoyable evening of facts from yesteryear.

Insurance: The Chairman reported that there is still “no meeting of minds” with the Parish Council.

Keys: The sound system keys have been replaced.

4. Playgroup Patio Panels: Nicky Miles stated that Steve Hunt had quoted for the installation of an extra spindle in each panel and that work would commence on Friday 15th May. The Chairman asked if the work could include raising the bottom spindle support off the floor to allow water to run off the patio. Nicky indicated that this would probably incur an increase in cost and undertook to speak to Steve.

N.M

5. Hall floor – Badminton: Hester asked if the floor could be cleaned before new court marking tapes are put down. As nobody volunteered for this arduous task, it was left with Hester to see what could be done through the Badminton club.

H.D

6. Hall Lights/ Hirer obligations: There are now 3 lights that need tube replacement. Sarah confirmed that the youth club would arrange for an electrician to carry out the work. The youth club would pay for 2 and the Hall for the other. Guards or covers will be installed on the court lights. Hester read out a letter of complaint from the football club about the condition the Hall was left by the previous user. The Chairman reiterated that all users must leave the Hall in a clean condition and take away all perishable waste.

S.H

7. Dish Washer: A recent malfunction in the dish washer resulted in the machine wash cycling all night. Sarah, who purchased the machine for the kitchen refurbishment, will ascertain the warranty position and the possible establishment of a maintenance contract.

S.H

8. Film Shows: A suggestion has been made to use the Hall to show films, perhaps aimed at younger people. As our previous experiences with this venture proved to be unrewarding, the committee decided not to take up the task, as no financial details were available. There was no objection to the Hall being hired should the organiser wish to stage a film show.

9. Parish Hall – Ownership/VAT: After lengthy discussion over the ownership of the Hall and its implications on VAT repayments, it was decided to consult Mr Hicks of Peter, Peter and Wrights solicitors, who hold the Hall’s legal documents. With respect to the question of VAT, Mr Pond suggested that, if it came to pass that the Parish Council were unable to reclaim the VAT, the Management Committee might be able to zero rate the costs, using the information given in notice 708 Customs “VAT on Building Constructions”, or to consider the option of registering for VAT.

G.E/R.P

10. Equal Opportunities, Environmental Policy and HallMark Scheme:

The Chairman circulated copies of E.O and E.P documents produced as a requirement of some grant applications. These were duly agreed and adopted. Membership of the CCD’s HallMark Scheme would be beneficial to future Grant applications. Lin undertook to complete the application form.

L.E

11. Renewable Energy Funding: The Chairman advised the present position of the funding applications.

1. LCBP: £38K – PV panels, estimate reply to application in 3 to 4 weeks.
2. RE4D: £30K- Meeting held last Friday with decision expected by 15th May.
3. Bio-Energy: £12,400 towards Boiler but not including cost of radiators.
4. CSEP: £48K – PV panels (£36K) and Boiler (£12K) with an estimated reply by 20th June.

G.E

The Chairman then gave details of the Hall’s budgeted financial contributions, with each grant application that would amount to about £8,000.

Following our request to Nat West Bank, they have agreed in principle to a bridging loan facility, once there is written confirmation that the grant offers have been received.

Sarah spoke for the committee when she said the Chairman had put in a lot of hard work in completing all the grant applications.

12. Future Grant strategy: It was agreed that the sub-committee of Graham, John and both of the Geoffs will continue to formulate future grant policy.

**G.E,J.C
G.B,G.C**

13. Planning WDBC- Boiler: The Chairman stated that if the chimney from the boiler could be kept under 4 metres high, planning consent would not be required. Treco have visited the site and have advised that this is possible.

14. Approve Accounts: The Treasurer presented the Hall accounts for the year ending 31st March 2009. Lin circulated copies detailing receipts and payments, giving a closing balance of **£9,367.18**. The accounts were proposed for approval by Rosie Moyse and seconded by Hester Down. The current balance stands at **£9,738.42**.

15. Wurzels and Bars: Tickets for the Wurzels concert are selling well.

The Hall will not be running the bar, but will be receiving a donation from the organisers.

Hester stated that as the Hall and Peter Down had taken the time and expense to obtain the licence to serve alcohol, it should be given first refusal at future private functions. This was agreed in principle

The Chairman proposed that the Hall hire should be given free of charge to Rosie for her forthcoming celebrations. This was fully supported.

16. Stage and Storage: It was hoped to remove the stage during the periods of non use, to see how this could improve storage. Unfortunately, the next function in June will require the stage. As a new style folding stage could be grant funded, it was agreed to pursue this avenue at a later date.

G.E/G.B

17. School Room Update: Geoff Barrett reported that School Room AGM held on the 28th April was poorly attended by members of the Parish. Responses from grant applications to HLF and CCD were still outstanding.

18. Any Other Business:

There being no further business, the meeting was closed at 10.00pm.

19. Next Meeting: No date was set for the next meeting. Notice will be given once information about the grant application positions is forthcoming.

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